

22 December 2020



Dear Members,

**2020 Annual Assembly of
Chartered Institute of Housing Asian Pacific Branch**

I refer to the first notice dated 17 November 2020 on this subject.

The 2020 Annual Assembly of the Chartered Institute of Housing Asian Pacific Branch (CIHAPB) will be held as follows:

Date : 14 January 2021 (Thursday)

Time : 6:30pm

**Venue : Staff Recreation Club, 3/F, Hong Kong Housing Society,
23 Wun Sha Street, Dragon Centre, Tai Hang, Hong Kong.**

- Agenda :**
- 1. To confirm the minutes of the last AGM held on 9 January 2020**
 - 2. To receive the Chairman's report**
 - 3. To receive the Financial Statement from the Hon Treasurer**
 - 4. To elect Officers and Members of the Branch Executive Committee for the Year 2021**
 - 5. Any Other Business**

Nominations for election to Officers and Members of the Branch Executive Committee have been received by the Branch Secretariat. Details are enclosed for your information. The number of nominations for Branch Executive Committee Members exceeds the composition of the Branch Executive Committee and thus a ballot will be held in the Annual Assembly.

A **Proxy Form** for the 2020 Annual Assembly is enclosed. It must be duly completed, signed and delivered to the Branch Office **no later than 5:30pm on 7 January 2021 (Thursday)**.

If you have any enquiry, please contact the branch secretariat at 2356 8680.

On behalf of the Executive Committee, I wish you and your family a Merry Christmas and a Happy New Year.

Yours faithfully,

Angela Chiu
Hon Secretary
Chartered Institute of Housing Asian Pacific Branch

www.cih.org.hk

Chartered Institute of Housing
Asian Pacific Branch

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16 Wang Hoi Road, Kowloon Bay, Kowloon, Hong Kong.

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E apb@cih.org.hk



中文譯本

各位會員：

英國特許房屋經理學會亞太分會 2020 年度大會

請參考 2020 年 11 月 17 日發出有關會員年度大會之通知書。

2020 年度大會詳情如下：

日期：2021 年 1 月 14 日(星期四)

時間：下午 6 時 30 分

地點：香港大坑龍濤苑浣紗街 23 號
香港房屋協會 3 樓職員康樂會

議程：1. 通過 2020 年 1 月 9 日舉行的會員年度大會會議紀錄
2. 主席報告
3. 義務司庫財務報告
4. 選舉 2021 年亞太分會執行委員會之理事及委員
5. 其他事項

秘書處已收到執行委員會理事及委員候選人提名，名單請參閱附件。由於候選委員人數超過執行委員會所訂，故須在周年大會中以投票方式決定當選者。

現夾附 2020 年度大會授權書。任何會員若未能親自出席會議而欲授權其他人士代表投票，請將授權書填妥、簽署及於 2021 年 1 月 7 日(星期四)下午 5 時 30 分前送達學會辦事處。

如有任何查詢，請與亞太分會秘書處聯絡，電話：2356 8680。

本人謹代表執行委員會，祝各位及家人聖誕快樂，新年進步。

英國特許房屋經理學會亞太分會

義務秘書

趙梓珊



2020 年 12 月 22 日

Chartered Institute of Housing Asian Pacific Branch
英國特許房屋經理學會亞太分會

Nomination List
for Officers and Members of the Executive Committee for the Year 2021
2021 年度執行委員會委員提名表

Title 職位	Name of Candidate 候選人姓名	Category of Membership 會籍類別	Employing Organisation 受僱機構	Position in Employing Organization 職銜
Chairman 主席	Ng Hoi Ching Matthew 吳海清	CIHCM 特許會員	Guardian Property Management Ltd 佳定物業管理有限公司	Deputy Managing Director 副董事總經理
Deputy Chairman 常務副主席	Wong Ying Kit Romulus 黃英傑	CIHCM 特許會員	Hong Kong Housing Society 香港房屋協會	Assistant General Manager (Property Management) 助理總經理 (物業管理)
Vice Chairman (Mainland China Affairs) 副主席 (中國內地事務)	Wu Yicheng 吳沂城	CIHCM 特許會員	Yihua Asset Management Ltd Yihua Real Estate Management (Shen Zhen) Ltd 頤華資產管理有限公司 頤華不動產管理(深圳)有限公司	Chairman 董事長
Honorary Secretary 義務秘書	Chiu Chi San Angela 趙梓珊	CIHCM 特許會員	Link Property Management Services Ltd 領展物業管理有限公司	General Manager - Property Management 總經理 - 物業管理
Honorary Treasurer 義務司庫	Fung Po Kwong Paul 馮寶光	CIHCM 特許會員	Urban Renewal Authority 市區重建局	General Manager (Building Rehabilitation) 總經理 (樓宇復修)
Membership Officer 會籍事務主任	Chow Pui Gee Gigi 鄒佩芝	CIHCM 特許會員	HKU SPACE	Senior Learning Centres Manager
Policy Officer 政策主任	Chow Chun Ling Kenny 周駿齡	CIHCM 特許會員	MTR Corporation Ltd 香港鐵路有限公司	General Manager - Property Management 總經理 - 物業管理
Training Officer 培訓主任	Cheung Shu Yan Edmond 張樹仁	CIHCM 特許會員	Parkland Property Management Ltd 柏齡物業管理有限公司	General Manager 總經理
Committee Members 委員	Chan Sing Yue 陳承宇	CIHCM 特許會員	Cogent Property Services Limited 高信物業服務有限公司	Property Manager 物業經理
	Chan Wai Kong Frankie 陳偉光	CIHCM 特許會員	Goldwell Property Management Limited 金衛物業管理有限公司	Director 董事
	Chao Ka Chon 周嘉進	CIHCM 特許會員	Multinational (Holdings) Group 萬國控股集團	Projects Director 董事
	Fung Ping Yan 馮炳欣	CIHCM 特許會員	City University of Hong Kong 香港城市大學	Campus Management Manager 校園管理經理
	Hui Kam Ming Edwin 許甘銘	CIHCM 特許會員	CBRE Limited 世邦魏理仕有限公司	Associate Director Property Management 副董事 不動產管理部
	Ko Kwok Kei Ken 高國基	CIHCM 特許會員	Hong Kong Housing Society 香港房屋協會	Area Manager 區域經理
	Kwong Lap Shun Keith 鄭立信	CIHCM 特許會員	ISS EastPoint Property Management Ltd 置邦物業管理有限公司	Director Property and Asset Management 董事 物業及資產管理
	Lee Wing Shan Ada 李詠珊	CIHCM 特許會員	Harriman Property Management Limited 夏利文物業管理有限公司	Assistant Building Manager
	Ng Park Lim 伍柏廉	CIHM 會員	Kiu Lok Service Management Company Limited 僑樂服務管理有限公司	Property Officer

Chartered Institute of Housing Asian Pacific Branch

2020 Annual Assembly

**to be held on 14 January 2021
at Staff Recreation Club, 3/F, Hong Kong Housing Society,
23 Wun Sha Street, Dragon Centre, Tai Hang, Hong Kong.**

PROXY FORM

I, Mr/Mrs/Ms _____ (Full Name) of _____

(Employing Organization), being a
Member / Chartered Member / Fellow Member of Chartered Institute of Housing (Membership
No.: _____) hereby appoint Mr / Mrs / Ms _____ (Full Name)
or failing him / her, the Chairman of the Annual Assembly, as my proxy to vote on my behalf at
the Annual Assembly of the Chartered Institute of Housing Asian Pacific Branch to be held on
14 January 2021 or any adjournment thereof (as the case may be).

Signed this _____ day of January 2021

Signature: _____

Notes

1. Please insert in full the name of the member and appointee in **BLOCK CAPITAL LETTERS**.
2. The proxy form must be duly completed, signed and delivered to the Branch Secretariat by post, email or fax **no later than 5:30pm on 7 January 2021 (Thursday)**.

中文譯本

英國特許房屋經理學會亞太分會

2020 年度大會

2021 年 1 月 14 日於香港大坑龍濤苑浣紗街 23 號
香港房屋協會 3 樓職員康樂會舉行

授權書

本人 _____ 先生/女士為英國特許房屋經理學會會員/特許會員/資深會員(會員編號： _____)，任職於 _____。現授權 _____ 先生/女士(如未能出席則委任大會主席)代表本人出席英國特許房屋經理學會亞太分會於 2021 年 1 月 14 日舉行之年度大會或其任何續會(視情況而定)，並代表本人在有關議程投票。

會員簽署 _____ 日 期 _____

備註

1. 請用正楷填寫會員姓名及被授權人姓名。
2. 授權書須填妥及簽署後於 **2021 年 1 月 7 日(星期四)下午 5 時 30 分前** 郵遞、電郵或傳真送達學會秘書處。

**Minutes of the 2019 Annual General Meeting of
the Chartered Institute of Housing Asian Pacific Branch
held at Staff Recreation Club, 3/F, Hong Kong Housing Society,
23 Wun Sha Street, Dragon Centre, Tai Hang, Hong Kong
9 January 2020 at 1835 Hours**

Present: Mr. Chao Ka Chon
Ms. Chiu Chi San, Angela
Mr. Chung Chik Leung, Eric
Mr. Fung Ping Yan
Mr. Hui Kam Ming, Edwin
Mr. Kwong Lap Shun, Keith
Mr. Lee Chi Hung, Stephen
Mr. Liu Zheng
Mr. Ng Kwong Ming, Paul
Mr. Pang Kwok Wah
Mr. So Yik Chung, Sidney
Mr. Tsang Tak Ho, Kenneth
Mr. Wong Chiu Lung, Dennis
Mr. Wong Kit Loong
Mr. Wong Ying Kit, Romulus
Dr. Yip Ngai Ming

Mr. Cheung Shu Yan, Edmond
Mr. Chui Ming Man, Jackey
Mr. Fung Hin Bon
Mr. Fung Po Kwong, Paul
Mr. Ko Kwok Kei, Ken
Mr. Lau King Tang, Vincent
Mrs. Li Lam Chin Ching, Rita
Mr. Ng Hoi Ching, Matthew
Mr. Ng Mei Chuen, Frederick
Mr. Poon Yuen Fong
Mr. Tam Wai Po, Jerry
Dr. Wan Tak Fai, Danny
Mr. Wong Hin Nang
Ms. Wong Siu Ling, Linda
Mr. Wu Yicheng

The AGM was attended by 31 members in person.

Minutes

- 1) Ms. Chiu Chi San, Angela, the Honorary Secretary, welcomed members to the Annual General Meeting and declared the Meeting commenced at 1835 hours, when the members present had met the quorum.

2) Motioned by Mr. Ng Hoi Ching, Matthew and seconded by Mr. Fung Ping Yan that the Minutes of the 2018 Annual General Meeting was unanimously approved by all members attending the meeting as a true, correct and formal record of the Meeting.

3 The Chairman's Report

Looking back the exciting and challenging year of 2019, we look like a dream chaser who is constantly aiming at our goals with gradual improvement.

1. Establishment of a wholly-owned Organisation in Mainland China to strengthen its membership services

A wholly-owned organisation (named Shenzhen Xuanyu Information Consulting Co., Ltd.) has been set up in Shenzhen. It is a service platform that we have awaited. With this platform, we can better integrate the resources of CIHAPB and members to continuously promote the professional development of our industry, to more practically serve the mainland China members, and to provide direct support for members' learning, communication, cooperation and development.

2. Continuous Development of Asian-Pacific Region Activity to Promote Professionalism Exchanges

The exchanges and networking of professional institutions and its experts in our country with other districts have been strengthened. In April 2019, we organized 2 study tours for members to visit Osaka and Tokyo to study the elderly care industry, to visit the elderly community, to communicate and exchange with local elderly service agencies and research institutions. In addition, we also attended the "International Home Care and Rehabilitation Exhibition" in Tokyo to learn about the latest development of elderly care facilities. In May 2019, we organized a study visit to the care homes and homecare management systems for elderly in Taiwan as well as visiting some green buildings and experienced new architectural culture. In September 2019, we had a meeting with the Director of the Macau Housing Authority and shared the experience on the topics of property management licensing system in Hong Kong and the latest development of the industry with the property management professionals of Macau.

3. Close Attention and Active Participation to promote the Industry's Technology Development

Close attention is required on the industry's technology development trend. It is an irreversible trend for our industry development from intelligence buildings to intelligence management as well as from green buildings to green management. We should get involved in the trend to participate and lead it. To this end, we organized and held a forum named "Smart Green Buildings and Property Development in the Greater Bay Area" at Hengqin in Zhuhai in May 2019. Subsequently in June 2019, we were invited to join a workshop organized by the National Smart City Standards

Committee Green Smart Community Standard Application Pilot Creation Working Conference. In October, we participated in the “China Property Management International Expo”. The President of the CIH, Jim, delivered a keynote speech, and co-organized the “3rd Guangdong-Hong Kong Macao Greater Bay Area Modern Property Service Industry Innovation and Development Forum”. The Chairman of the CIHAPB delivered a speech on “New Trends in Property Management in the Background of the Greater Bay Area”. In October, with CIHAPB’s assistance, the U.S. Green Building Council hosted the “China Green Building Conference” with the participation of more than 200 merchants from around the world. In November, we co-organized the “2019 Modern Property Development Forum — Building Maintenance and Property Asset Management Seminar” in Shanghai. For Hong Kong, a number of professional forums were organized in topics on technology and intelligence building, in which several industry experts were invited to share with members the application of artificial intelligence and other technologies in the real estate industry and advanced professional management experience.

4. Legislation of Hong Kong’s Local Property Management Industry and CIHAPB becomes one of the First Batch of Recognized Professional Bodies

Since the establishment of the Hong Kong Property Management Service Authority (PMSA), the CIHAPB has closely followed up the legislative issues of the local property management industry in Hong Kong. In addition to maintaining close communication with the PMSA and reflecting the industry’s views on the details of the licensing system for practitioners, the Executive Committee and the Secretariat also made a lot of preparations in this year, comprehensively introduced the history of the CIHAPB and the past contributions of CIHAPB in the property management industry of Hong Kong, which led the CIHAPB to successfully pass the audit of the PMSA and become the first batch of approved professional bodies. The professional status of the CIHAPB’s members in the industry is highly recognized, and I would like to express my special thanks to the executive committees and the staff of the Secretariat.

5. Special Thanks to Our Practitioners with High Professionalism and Commitment in the past of Frequent Public Activities in Hong Kong

In the second half of 2019, there were frequent public activities, and our industry faced unprecedented challenges. In the past few months, all property management practitioners have worked under great pressure and showed our commitment to provide professional management services to clients. Taking this opportunity, I herewith pay special respects to all practitioners in the industry.

6. Look Forward — Active Development of Committee Affairs from Established Foundation to face new challenges

In the coming year of facing social changes and rapid technological advancement, we have to hold a more open, boarder and latest platform to practically lead our industry

development and better serve our members on the base of our continuous promotion of industry professionalism development.

i. Continuous Attention on Learning and Promotion of New Technologies

The rapid technology development on the Internet, the Internet of Things (IOT), and 5G has pushed a rapid transformational upgrade of the real estate and property management industries. Through building up a new technology platform, more and more enterprises will continuously improve their professional management standards, service quality and customer experience, as well will reduce operating costs. To catch up with fast technology development, we must continuously pay attention to the integration of technology and property management and provide members and our industry with latest information and experience.

ii. Continuous Promotion and Enhancement of Member Services

We will be dedicated to promoting and improving the service quality and efficiency of the CIHAPB, including 1. To strengthen CIH's professional support to CIHAPB so as to let members shared with more professional development information from the United Kingdom, 2. To hold advanced professional forums to share professional experience; 3. To provide professional training, if necessary, to facilitate members' professional development; 4. To revamp CIHAPB's IT platform as an effective platform for learning and experience sharing; 5. To organize various technical visits and study tours to supplement more learning channels for members. With these activities, members' sense of belongings could be enhanced.

iii. Continuous Promotion of Professional Development

The core value of professional development is to train up more professional talents for our industry. To back up the development of "One Belt and One Road" strategy, the joint development of the Guangdong-Hong Kong-Macao Greater Bay Area and the planning and development of the Shanghai Hainan Free Trade Zone, there is an increasing demand of more and more professionals required to participate and provide professional services. In addition, the supply of housing management professionals does not extremely cater for the development of real estate in China. As a professional body, we have to encourage and support chartered members to actively participate in the development of the real estate industry in China and the Asia-Pacific region by providing members with associated services as well as actively participate in supporting university program development on property management to provide professional talents, especially multi-skills practitioners. In addition, we have to utilizes CIHAPB's resources to strengthen the international exchanges for members to upkeep with

international perspectives and trends. With continuous rise of new successors and talents, our industry will become a sustainable one.

- iv. Continuous Promotion of Professional Exchanges in Asia Pacific Region
With more networking with professional bodies in different regions, it will continuously upkeep the industry's professionalism and horizon. To aim at this, more technical visits and study tours to different regions will be organized for members to join for their continuous self-improve and to apply their learning to their works so as to allow them to have a good practice of continuous professional development to upgrade members' professionalism.

In this year, we will keep running and pursuing to bring more values for members, CIHAPB, and our industry. Taking this chance, I wish all members and friends a good work and good health.

4) Financial Statement

4.1 Financial Report

Mrs. Li Lam Chin Ching, Rita, the Honorary Treasurer, reported that the financial situation of the CIHAPB for the Year 2019 in which membership fee of about HK\$3.22M was received from members. The total expenditure in 2019 was about HK\$2.77M and the income, other than membership fees in 2019 was about HK\$1M. Hence, APB continued to be a net contributor with a surplus of about HK\$1.45M to CIHHQ in 2019.

Prudent fiscal practice would be continuously adopted for a financially healthy Year 2020.

5) Election of Branch Executive Committee for the Year 2020

The following nominations for Officers and Members of the Branch Executive Committee were received:

Chairman	- Mr. Wu Yicheng
Deputy Chairman	- Mr. Lee Chi Hung, Stephen
Vice-Chairman	- Mr. Liu Zheng
Hon. Secretary	- Ms. Chiu Chi San, Angela
Hon. Treasurer	- Tsang Tak Ho, Kenneth
Training Officer	- Mr. Ng Hoi Ching, Matthew
Membership Officer	- Mr. Cheung Shu Yan, Edmond
Policy Officer	- Prof. Yip Ngai Ming

- Committee Members
- Mr. Ng Kwong Ming, Paul
 - Mr. Fung Ping Yan
 - Mr. Wong Ying Kit, Romulus
 - Mr. Kwong Lap Shun, Keith
 - Mr. Fung Po Kwong, Paul
 - Mrs. Li Lam Chin Ching, Rita

No election was required for the officer and the committee member posts as the number of candidates did not exceed the vacancies. The composition of the Branch Executive Committee for the Year 2020 as above was proposed by Mr. Fung Ping Yan and seconded by Mr. Ng Hoi Ching, Matthew, and unanimously agreed by all members attending the meeting.

- 6) There being no other business, the meeting was adjourned at 1905 hours.